



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Harrigan Centennial Hall

November 13, 2024 6 p.m.

FINAL MINUTES

I. CALL TO ORDER & ROLL CALL

Chair Littlefield called the meeting to order at 6:06 pm.

Present: Roby (Koolyéik) Littlefield, James (Kushxeet) Poulson, Karen Lucas, Nicole Fiorino, Scott Saline (Assembly Liaison)

Excused: Dionne (Yeidi'kook'aa) Brady-Howard, Candance Rutledge

Staff: Kim Davis

Public: Allison Neterer, Greg George, Chad Remmington

II. APPROVAL OF AGENDA

M/Poulson-S/Lucas, moved to approve the agenda with New Business first. Motion passed 4-0 by voice vote.

III. APPROVAL OF MINUTES

a. August 14, 2024 minutes

M/Poulson-S/Lucas, moved to approve the minutes of August 14, 2024. Motion passed 4-0 by voice vote.

IV. GUESTS &/OR PERSONS TO BE HEARD

V. REPORTS & CORRESPONDENCE

Davis informed the commissioners that Ariadne Will had been hired to file the vacant Planner I position and that there was still one open seat on the commission.

VI. UNFINISHED BUSINESS

b. Historic Preservation Plan.

Commissioners would review the document for content. Next steps were to review citations and photos. Davis would provide the appendices at the next meeting.

c. Memorial and naming policy

Chair Littlefield discussed the need for a policy on naming streets and public facilities, emphasizing the importance of cultural relevance and avoiding naming after individuals in the Tlingit culture. It was suggested the policy include guidelines for naming streets after individuals. The commission agreed to revisit the nomination form and to work on

developing a policy.

VII. NEW BUSINESS

d. Forest Service Harbor Mt. Cabin

Allison Neterer of the Forest Service presented a project to build a new cabin and associated facilities on Harbor Mountain, including an accessible trail. The project was found to have adverse effects on the historic radar facility site. To mitigate these effects, Allison proposed drafting a Memorandum of Agreement (MOA) with interested parties. Poulson suggested creating signage with historic photographs as a mitigation measure. The project's timeline was not finalized, but construction was expected to start by 2026.

e. Review canopies at 1332 Seward Avenue.

Greg George, the facilities manager at the University of Alaska Southeast Sitka Campus, presented the project for adding canopies to improve safety and security, particularly during winter conditions. The canopies would be freestanding and not structurally attached to the building. Commissioners recommended the project.

M/Lucas-S/Fiorino, moved to recommend canopies project at 1332 Seward Avenue. Motion passed 4-0 by voice vote.

f. Review roof and siding project at 204 Katlian Street.

Davis introduced a roof and siding project at 204 Katlian Street. Chad Remmington provided details on the construction project which would replace a door, the roof and install new siding which would look similar to the existing. Commissioners recommended the project.

M/Poulson-S/Lucas, moved to recommend roof and siding project at 204 Katlian Street. Motion passed 4-0 by voice vote.

g. Review of CBS Crescent Harbor restroom project.

Davis introduced the proposed replacement of the Crescent Harbor restrooms that were first constructed in 1971. The new restrooms would have a similar design to the existing ones, with a lower pitch roof and color scheme that would match with the picnic shelters and Harrigan Centennial Hall. The size of the footprint of the structure was not changing and since it was a modular unit, construction would be faster. Commissioners recommended the project.

M/Lucas-S/Fiorino, moved to recommend the CBS Crescent Harbor restroom project. Motion passed 4-0 by voice vote.

VIII. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6pm, Harrigan Centennial Hall)
Wednesday, December 11, 2024 – Regular Monthly Meeting

IX. ADJOURNMENT

Chair Littlefield, hearing no objection, adjourned the meeting at 7:00 PM